

## Formation of a New Club and a New Association

It is essential that anyone wishing to set up a new 41 Club reads the rules of their National Association.

Anyone wishing to set up a new National Association should read the rules of 41 INTERNATIONAL on our website under “Downloads / 41 International abs1 – registered statutes”. The first part of this is in French because 41 INTERNATIONAL is registered in Luxembourg, the second part is the same thing in English.

The organisation is in three levels – the individual 41 Club, the National Association which is normally formed consisting of every 41 Club in each country and 41 INTERNATIONAL which is an organisation of all National Associations.

Individual members are normally only members of their club and pay the membership fee agreed by the club members. Their club pays for the club’s membership of their National Association and their National Association pays to belong to 41 INTERNATIONAL.

The rules on the 41 INTERNATIONAL website only cover the international organisation. National Associations and Clubs can have their own rules. Particular attention should be paid to the sections on Membership and Finance.

Setting up a 41 Club is quite straightforward. All you have to do is form a group of friends who are largely or wholly ex Round Tablers (depending on the country). It is advisable to select another club or National Association to act as a sponsor to ensure you take account of all the issues involved.

The minimum number of prospective members would normally be 8 to include the main positions which are Chairman, Vice Chairman, Secretary, Treasurer and Membership. Members will need to decide who does which position.

It is normal for the members to have between 3 and 6 face to face meetings before formally forming (chartering) a club. The following matters need to be decided during this time:

Fee per member- normally monthly payments are made by Direct Debit. This money will be required to set up a bank account, have a charter meeting and make pins badges and banners to exchange with other clubs.

Simple, basic rules on membership, finance and duties of the officers for clear understanding and functioning of the club are needed. We strongly advise you use other clubs' rules as a basis for your own – perhaps from the sponsor club. We show some “model” rules below.

Date of the formal charter of the club. This is the official starting of the club at which members present or paid will be classed as “Founder Members”. Other members from local clubs, the National Association and International guests may be invited. We show a sample agenda below.

Particulars of prospective members such as Names, addresses, email, phone numbers. These will be need to be shared with all members, the National Association and loaded onto 41er.World, which is our worldwide membership system.

Anticipated frequency and style of meetings and attitude towards community service activities.

## Sample Agenda for a 41 Club Inauguration / Charter

### Top Table

Chairman / President of Sponsor Club  
Incoming Chairman  
Chief Guest / Speaker  
Incoming Vice Chairman  
Incoming Secretary or Treasurer  
41 International Officer

1. Meeting Called to order	By Sponsor Club Chairman/President
2. Toasts	By Sponsor Club Chairman/President to any dignitaries
3. Welcome Address including Roll Call of those clubs present	By Sponsor Club President
4. Introduction of Incoming Chairman	By Sponsor Club Chairman/President To give his Bio Data / Round Table / Profession / Family etc.
5. Introduction of Incoming Members	By incoming Chairman - one by one about their Profession / Round Table Days / Family, etc., (Add some humour)
6. Induction Ceremony	By Sponsor Club Chairman/President or substitute Give Lapel pin badge and other kit to all incoming members and Charter document to incoming Chairman
7. New Chairman's Address	About Club Formation / Meetings / Objectives etc.
8. Felicitations from others present	Officers of 41 International and National Board and Sponsor Association
9. Vote of thanks	By new Club Vice Chairman or Secretary
10. Toast to new club and 41 International	
11. Closure	National Anthem if appropriate

## **Induction Ceremony for New Club**

### **Sponsor Club Chairman (or similar):**

It is my privilege to induct these persons here present into the new NNNN 41 Club, which is now part of the Round Table Family of Clubs.

Many/all have been active Round Tablers and have contributed much to the welfare and growth of that Association. They believe in the need to continue the bonds of friendship established in their Round Tabling years and possess qualities dear to all 41Club members world-wide. Furthermore, they agree to abide by the rules of their National Association.

May I remind you of your obligations to strive for the welfare of the club and for peace and harmony amongst members.

It is my pleasure to formally induct you into 41 Club NNNN, and this pin serves as a reminder that you are now a member of a world-wide network of like-minded men.

The privilege of membership carries with it duties and obligations, which we are sure you will adhere to. You are duty bound to share your time and knowledge for the betterment of the members, your Club and the National and International movement.

I congratulate you all and ask members present to welcome them in the normal way.

## **MODEL RULES FOR A 41 CLUB**

### **1. Name:**

The club shall be called "41 Club NNN".

### **2. Objects:**

The objects of the club are:

- to continue the fun and fellowship begun in Round Table
- to support our Round Table in any way possible
- to play our part in the local community
- to develop us as individuals.

### **3. Membership:**

The membership will comprise mainly/wholly of former Round Tablers residing in our local area.

### **4. Officers:**

The administration of the club rests in its officers, who will be the Chairman/President, Vice Chairman/President, Secretary and Treasurer elected annually for a period of one year from the date of the Annual General Meeting to the next Annual General Meeting. The club may also appoint an International Relations Officer and/or a Membership Officer, who will also be on the committee.

### **5. Finance:**

There shall be a membership fee agreed at the Annual General Meeting. This money will be utilized for making office regalia, remitting any National Capitation and any other administrative expenses agreed upon at the Annual General Meeting.

A budget shall be submitted at the Annual General Meeting and approved by a simple majority of members.

### **6. Meetings:**

There shall be an Annual General Meeting (AGM) once a year in April, plus (optionally) a Half Yearly Meeting (HYM) once a year in October.

### **7. Club Rules:**

Any addition, amendment or deletion to these rules can be proposed, seconded and decided by 2/3 of members at the AGM.



## Application for Affiliation to 41 INTERNATIONAL

If any National Association (a one club “association” is eligible) wishes to apply for membership of 41 INTERNATIONAL, the following form must be completed:

Name of Association:

Country Located:

Date and Year of Charter:

Number of clubs and members in total: /

Round Tables /Ladies Circles / Tangent /Agora clubs and members:

### DECLARATION

The above association wishes to affiliate to 41 INTERNATIONAL and undertakes to conform to the organisation rules, a copy of which we have received and read.

**Signed:** \_\_\_\_\_ CHAIRMAN / PRESIDENT

**Print Name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_ SECRETARY

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please forward this Application together with a copy of the Rules of the Club/National Association and the following officers' details to:

Secretary, 41 INTERNATIONAL  
**secretary@41International.net**

#### PRESIDENT'S DETAILS

First Name and Surname:

Address Line 1:

Address Line 2:

Town/City:

County:

Post Code:

Country:

Home Telephone:

Work Telephone:

Mobile Telephone:

E-Mail address:

#### VICE PRESIDENT'S DETAILS

First Name and Surname:

Address Line 1:

Address Line 2:

Town/City:

County:

Post Code:

Country:

Home Telephone:

Work Telephone:

Mobile Telephone:

E-Mail address:

#### SECRETARY'S DETAILS

First Name and Surname:

Address Line 1:

Address Line 2:

Town/City:

County:

Post Code:

Country:

Home Telephone:

Work Telephone:

Mobile Telephone:

E-Mail address:

#### TREASURER'S DETAILS

First Name and Surname:

Address Line 1:

Address Line 2:

Town/City:

County:

Post Code:

Country:

Home Telephone:

Work Telephone:

Mobile Telephone:

E-Mail address:

IRO'S DETAILS

First Name and Surname:

Address Line 1:

Address Line 2:

Town/City:

County:

Post Code:

Country:

Home Telephone:

Work Telephone:

Mobile Telephone:

E-Mail address:

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SECRETARIAT USE ONLY:

*Date application received:*

*Date passed to Board:*

*Date passed to National Councillors:*

*Signed:* \_\_\_\_\_ *Secretary, 41 INTERNATIONAL*